



MOSAIC
FAMILY SERVICES

Position: Prevention Specialist

Supervisor: Program Manager

Program/Dept.: Mosaic Youth Services

Location: Dallas, TX

Hours: Monday-Friday, 8:45am-5:15pm, nights & weekends as needed

Type: Full-time, 40 hours/week

Classification: Non-Exempt

ABOUT MOSAIC FAMILY SERVICES

Mosaic Family Services is a safe haven for survivors of human rights abuses including intimate partner violence and human trafficking. Mosaic provides shelter, counseling, and comprehensive social services as well as legal representation. Mosaic Family Services transforms, empowers, and rebuilds our clients' lives through culturally competent services.

Summary

Mosaic Family Services, Inc. seeks an employee responsible for implementation of school and community-based program services including curriculum-based support groups for at-risk youth and their parents, alternative activities, and community presentations. **REQUIRED minimum 2 years working experience managing groups or classrooms of youth ages 5-18, especially with minority youth populations, and Spanish bilingual.** Volunteer or work experience with refugee and immigrant populations will be strongly considered. Strong organizational skills, verbal and communication skills, and flexibility are a must. **Some weekday evening hours or Saturday hours are required.**

Essential Functions and Responsibilities

- Provides educational programs for youth and/or family groups and community members at Mosaic Family Services, Inc., area schools, and community sites as scheduled;
- Life skills classes utilizing Curriculum Based Support Group®/Kids' Connection® and/or Positive Action®;
- Positive alternative activities;
- Alcohol, Tobacco and Other Drugs (ATOD) presentations focused on one of the state's four prevention priorities: alcohol, tobacco, marijuana and cannabinoids, or prescription drug
- Behavioral health promotion presentations;
- Social media messaging related to the Statewide Media Campaign; and
- Actively participates in community-based education and mobilization activities to engage community members for community-wide change.
- Provides liaison services between Mosaic Family Services' clients and other service providers to ensure that all client needs are addressed or met;
- Maintain proper documentation and record keeping per grantor and internal controls.
- Submitting reports by deadlines.
- Other duties as required by the immediate supervisor.

Qualifications and Skills

Required:

- Degree in Social Work, Education, Human Services, or related field required OR 4 years classroom management experience with ages 5-18.



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- **At least two years' experience managing groups or classrooms of youth ages 5-18, especially with minority youth populations.**
- **Spanish bilingual.**
- **Some weekday evening hours or Saturday hours are required.**
- Proficient with Microsoft Office Suite (Word, PowerPoint, Excel, etc.).
- Reliable car with minimum state required insurance.
- Evidence of cultural sensitivity to ethnic minority groups and various socioeconomic backgrounds.
- Can build rapport with youth and community members quickly.
- Excellent verbal, written, and oral communication skills.
- Organized, flexible, proactive, and can multitask and prioritize duties and assignments.
- Able to work independently with little supervision or direction, while being a team player

Preferred:

- Associate Prevention Specialist or Certified Prevention Specialist.
- Proficiency with Zoom, Canva, and creating content for social media.

Salary: \$35,000-\$40,000

Benefits:

- Health insurance
- Vision insurance
- Dental insurance
- Life insurance
- AD&D insurance
- Employment Assistance Program (EAP)
- Retirement matching
- Paid Time Off
- Paid holidays
- Paid Parental Leave

DEI Statement

Mosaic is committed to creating and advancing a culture of inclusion, diversity and belonging where all feel engaged, respected, and valued. Mosaic will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, gender, gender identity, sexual orientation, age, familial status, or disability. We strongly encourage persons with lived experiences of our client populations in addition to members of traditionally underrepresented communities to apply, including people of color, LGBTQIA+ identified people, gender-nonconforming people, people with disabilities, veterans, and people who speak a language in addition to English.